



# MINUTES

**Of a Meeting of the Council of the City of Kenora  
Monday, April 15, 2013 – City Council Chambers  
5:00 p.m.**



**WITH Mayor D. Canfield, Councillor C. Drinkwalter, Councillor R. Lunny,  
Councillor R. McKay, Councillor R. McMillan, Councillor L. Roussin,  
Councillor S. Smith.**

**Staff:** Karen Brown, CAO, Warren Brinkman, Fire & Emergency Services Manager,  
Colleen Neil, Recreation Services Manager, Sharen McDowall, HR Manager,  
and Heather Kasprick, Deputy Clerk.

## **Call to Order**

**Mayor Canfield called the meeting to order and Councillor McMillan read the Prayer.**

## **Public Information Notices as per By-law Number 144-2007**

### **Mayor Canfield then read the following notices:-**

As required under Notice By-law #144 -2007, Council hereby advises the public of its intention to adopt the following at tonight's meeting:-

- A by-law to set tax ratios and tax rate reductions for prescribed property classes for 2013
- A by-law to adopt the estimates for all sums required for the year, to establish tax rates and to provide for penalty and interest in default for 2013
- A by-law for an amendment to the Jack Coker Subdivision
- A by-law for the assumption of Golf Course Road as municipal Roads
- A by-law to transfer of Municipal Property, a portion of Valley Drive
- A by-law to assume Streets on Plan M31 as municipal roads
- A by-law to transfer municipal shore allowance-Hilly Lake

## **Confirmation of Minutes**

### **1. Moved by C. Drinkwalter, Seconded by R. Lunny & Carried:-**

That the following Minutes of the Council of the city of Kenora be confirmed as written and circulated:-

- Regular Council Meeting held March 18, 2013
- Special Council Meeting held March 27, 2013

### **Declaration of Pecuniary Interest & General Nature Thereof**

Mayor Canfield then asked if any Member of Council had any Declarations of Pecuniary Interest and the General Nature Thereof pertaining to any items as follows:-

- i) On Tonight's Agenda or from a previous Meeting
- ii) From a Meeting at which a Member was not in Attendance.

**Councillor McMillan declared a pecuniary interest with Resolution #7 on tonight's agenda pertaining to Minutes of Meetings. Councillor McMillan's spouse is a member of the Kenora Police Services Board and receives remuneration.**

### **Presentations**

Thelma Wilkins Page, Chair of the Business Development Committee of the Lake of the Woods Development Commission presented Council with the newly released Value Added Forestry Sector Profile. She stated that they are optimistic about the ability of sector profiles to assist in bringing investors to Kenora with this tool. Sector profiles are designed to drive inward investment into a sector by: Profiling Kenora's unique value proposition in a compelling way by outlining Kenora's competitive advantages within a specific sector; Raising awareness of Kenora's strengths, opportunities, advantages and success stories; Anticipating and answering questions asked by investors and decision makers; Making connections between investors and local industry players, a key role of the EDO; Identifying the key priorities for future economic development to outside investors. The Sector Profile starts with a map of North America – to help the reader understand Kenora's strategic location in the heart of North America and the centre of Canada on key transportation routes.

Mrs. Wilkins-Page noted that this project was funded through the Ministry of Northern Development and Mines' Northern Communities Investment Readiness (NCIR) initiative. The NCIR assists northern Ontario communities to develop tools and capacity to attract, receive and successfully explore investment opportunities. With this grant, we tripled the City's investment. The report outlines the following:

- Kenora's strengths and advantages
- Kenora's existing Forest Products companies
- Opportunities for value added forestry companies
- Wood supply
- Costs
- Key Assets and Infrastructure
- Sustainable Forest Management
- Government Incentives and supports
- Reference Tables for planned harvest volumes in the Kenora Forest

Kenora's Advantages and Strengths in the Value Added Forestry Sector are a stable supply of wood fibre residuals; access to a highly skilled local labour force and highly supportive local and provincial government.

Kenora's Local forestry companies are one of our best assets. Company representatives made themselves available for interviews to prepare the Sector Profile and provided feedback on the draft document. When the EDO has had a

company from out of town interested in this sector, the local companies have opened their doors to these potential new businesses, providing them with information. One section of the Sector Profile outlines the opportunities for value added forestry products, both from the residuals being produced by local companies and the specialty hardwoods available in the area: cabinetry, decking, posts, cross laminated timber, pallets, lattice, fencing and other products. The remainder of the Sector Profile provides the reader with detailed information on wood supply, labour force, education and training resources, transportation infrastructure, and available land. Following today's presentation, the sector profile will be posted in the business section of the kenora.ca website and used as an investment tool to help attract value added forestry companies. Council thanked Mrs. Wilkins-Page for her presentation and a copy was left with the Clerk.

## **Deputations**

None

## **Appointments to the Transit Commission**

### **2. Moved by S. Smith, Seconded by C. Drinkwalter & Carried:-**

That Council hereby appoints Jackie McAllister to the City of Kenora Transit Authority Commission to represent the Non-Profit Specialized Transit Representative replacing Rick Vincent with a term to expire November 2014; and further

That Council hereby appoints Rick Vincent to the City of Kenora Transit Authority Commission to represent the Citizen at large seat replacing Chris VanWalleghem with a term to expire November 2014.

## **Appointment to the Museum Board**

### **3. Moved by S. Smith, Seconded by C. Drinkwalter & Carried:-**

That Council hereby appoints Lindsay Wenaas to the Lake of the Woods Museum Board replacing Craig Cuning with a term to expire November 2014.

## **Changes to the MNR Fish & Wildlife Regulations**

### **4. Moved by S. Smith, Seconded by R. McKay**

Whereas tourist camps in Northwestern Ontario are experiencing an annual decrease in the number of tourists visiting from the United States of America; and

Whereas Kenora and many Northwestern Ontario communities greatly depend on the tourism industry for sustainability of many businesses and services in their communities; and

Whereas traditionally American hunters have represented a large percentage of the tourists that occupy our tourist camps annually and continuing to draw visitors north of the border remains a challenge each year; and

Whereas the wolf population in wildlife management areas 3, 6 and 7 along with others in the north continues to grow, this over population has had negative effects

on other species inhabiting the same space and the moose population in these specific wildlife management areas is now nearly non-existent;

Therefore may it be Resolved That changes to the current Natural Resources Fish and Wildlife Regulations include the following:

The wolf hunting season be extended by one month in order to coincide with the fall bear hunt, beginning August 15<sup>th</sup> each year; and

The price of a wolf license for non-residents be reduced including the requirement for an Outdoors card and small game license; and

That these proposed changes will help grow and rebuild the moose population in the Kenora area and entice more tourists into our province improving the economy of northern areas that are dependent upon those tourism dollars.

**Councillor Smith introduced a motion to amend Motion #4 as follows:-**

**Amendment to Motion Number 4**

**4a. Moved by S. Smith, Seconded by R. Lunny & Carried:-**

That Motion #4 on tonight's agenda with respect to the Changes to the MNR Fish & Wildlife Regulations be hereby amended as follows:

- Replace the recommendation for changes to the current Natural Resources Fish and Wildlife Regulations with the following:

'That the City of Kenora requests the Ministry of Natural Resources to continue to review and work with the tourism industry to maximize hunting and fishing opportunities while managing the resource in a sustainable manner; and further

That there may be opportunities for changes to the regulations that would improve the economy of northern areas that are dependent upon the tourism dollars.'

**Motion Number #4 as amended (MNR Regulations)**

**4b. Moved by S. Smith, Seconded by R. Lunny & Carried:-**

Whereas tourist camps in Northwestern Ontario are experiencing an annual decrease in the number of tourists visiting from the United States of America; and

Whereas Kenora and many Northwestern Ontario communities greatly depend on the tourism industry for sustainability of many businesses and services in their communities; and

Whereas traditionally American hunters have represented a large percentage of the tourists that occupy our tourist camps annually and continuing to draw visitors north of the border remains a challenge each year; and

Whereas the wolf population in wildlife management areas 3, 6 and 7 along with others in the north continues to grow, this over population has had negative effects on other species inhabiting the same space and the moose population in these specific wildlife management areas is now nearly non-existent;

Therefore may it be Resolved:-

That the City of Kenora requests the Ministry of Natural Resources to continue to review and work with the tourism industry to maximize hunting and fishing opportunities while managing the resource in a sustainable manner; and further

That there may be opportunities for changes to the regulations that would improve the economy of northern areas that are dependent upon the tourism dollars.

### **NW Business Centre 2013 Q1 Report**

#### **5. Moved by C. Drinkwalter, Seconded by L. Roussin & Carried:-**

That Council accepts the 2013 First Quarter report for the Northwest Business Centre.

### **Summer Meeting Schedule for Council**

#### **6. Moved by R. Lunny, Seconded by R. McMillan & Carried:-**

That Council hereby approves an amended meeting schedule in order to accommodate a summer meeting schedule for Committee of the Whole and Council as follows:

#### **May**

Tuesday, May 14 – 9:00 a.m. to 1:00 p.m. – Committee of the Whole including Property & Planning

**Tuesday, May 21 – 12:00 p.m. – Regular Council Meeting**

#### **June**

Tuesday, June 18 – 9:00 a.m. to 1:00 p.m. – Committee of the Whole including Property & Planning

**Tuesday, June 25 – 12:00 p.m. – Regular Council Meeting**

#### **July**

Tuesday, July 9 – 9:00 a.m. to 1:00 p.m. – Committee of the Whole including Property & Planning

**Tuesday, July 16 – 12:00 p.m. – Regular Council Meeting**

#### **August**

Tuesday, August 6 – 9:00 a.m. to 1:00 p.m. – Committee of the Whole including Property & Planning

**Tuesday, August 13 – 12:00 p.m. – Regular Council Meeting; and**

That in keeping with Notice By-law #144-2007, public notice is hereby given that Council intends to amend its meeting schedule for the months of May, June, July and August, 2013 to reflect the above changes; and

That Council shall review the amended schedule at the August Committee of the Whole meeting to determine if this summer schedule will be permanently included in the Procedural By-law; and further

That three readings be given to a by-law to amend Council's Procedural By-law #120-2012 for this purpose for the 2013 summer months.

### **Various Minutes from Boards and Committees**

#### **7. Moved by R. Lunny, Seconded by C. Drinkwalter & Carried:-**

That Council hereby adopts the following Minutes from various City of Kenora Committees:

- January 23 – Kenora Public Library Board (December and January meetings)
- February 20, Environmental Advisory Committee
- March 5, Event Centre Committee
- March 7, Budget Committee of Council
- March 11, Committee of the Whole
- March 12, Property & Planning Committee

That Council hereby receives the following Minutes from other various Committees:

- January 30 – Kenora Police Services Board
- February 21 – Kenora District Services Board
- February 22 – Board of Health
- February 28 – District of Kenora Home for the Aged; and further

That these Minutes be circulated and ordered filed.

### **2013 Capping Options**

#### **8. Moved by R. Lunny, Seconded by R. McMillan & Carried:-**

That Council hereby approves the implementation of the following tools related to the capping process for the 2013 taxation year:

- Annualized Tax Limit of 10% for each of the commercial, industrial and multi-residential property classes.
- Prior Year's CVA Tax Limit of 5% for each of the commercial, industrial and multi-residential property classes.
- CVA Tax Threshold for Protected Properties related to increases in the amount of \$250 for each of the commercial, industrial and multi-residential property classes.
- CVA Tax Threshold for Clawed Back Properties related to decreases in the amount of \$250 for each of the commercial, industrial and multi-residential property classes.
- CVA Tax in 2012
- Cross Over CVA Tax in 2013

and further;

That Council hereby gives three readings to a By-law to adopt optional tools for the purposes of both administering limits for certain property classes and excluding certain properties from the capping process.

### **New Construction and New to Class Optional Tools**

#### **9. Moved by R. Lunny, Seconded by R. McMillan & Carried:-**

That Council hereby approves the implementation of the minimum tax level of 100% for new construction / new to class properties for 2013; and further

That Council hereby give three readings to a By-law to adopt optional tools for the purposes of administering limits for eligible properties within the meaning of Section 331 (new construction) for the commercial, industrial and multi-residential property classes for 2013.

### **2013 Tax Ratios and Tax Rates**

#### **10. Moved by R. Lunny, Seconded by R. McMillan & Carried:-**

That Council hereby provides three readings to the following By-laws:

A By-law to set tax ratios and to set tax rate reductions for prescribed property classes and subclasses for municipal purposes for the year 2013; and

A By-law to adopt the estimates for all sums required for the year, to establish rates to be levied for same and to provide for penalty and interest in default of payment thereof for 2013; and further

That in accordance with Notice By-law #144-2007, public notice is hereby given of Council's intention to set tax ratios and tax rates for 2013 at its April 15th, 2013 meeting.

### **Volunteer Firefighter Negotiations**

#### **11. Moved by C. Drinkwalter, Seconded by S. Smith & Carried:-**

That Council directs Administration to complete negotiations with the Volunteer Fire Fighters.

### **Kenora Recreation Centre Concession Lease Extension**

#### **12. Moved by R. McMillan, Seconded by R. Lunny & Carried:-**

That Council of the City of Kenora hereby authorizes the execution of an extended lease agreement for concession services at the Kenora Recreation Centre with Kim Pries commencing May 1, 2013 and expiring August 31, 2013; and further

That a per diem rate of \$25.00 plus HST for each and every day or part day thereof during this period that the concession is in service shall be paid by the leasee; and further

That all other terms and conditions within the original lease agreement contained within Bylaw Number 19-2011 remain in force and effect; and further

That the appropriate bylaw be passed for this purpose.

### **Ontario Association Fire Chiefs Board of Directors Nomination**

#### **13. Moved by C. Drinkwalter, Seconded by R. Lunny & Carried:-**

That Council of the City of Kenora hereby supports the Ontario Association of Fire Chief's Nominating Committee's nomination for Chief Warren Brinkman, Emergency Services Manager to let his name stand for re-election to the Ontario Association of Fire Chiefs 2013/2014 Board of Directors.

### **2013 Safe Grad**

#### **14. Moved by C. Drinkwalter, Seconded by R. McMillan & Carried:-**

That Council of the City of Kenora supports the work of the Kenora Safe Grad Committee to hold an all-inclusive, drug/alcohol free, safe celebration of graduation from high school for both Beaver Brae and Thomas Aquinas High School students; and further

That a grant in the amount for \$3,000 be authorized for the use of the Kenora Recreation Centre for this purpose.

### **Kenora Trappers Council Agreement**

#### **15. Moved by R. McKay, Seconded by R. McMillan & Carried:-**

That Council hereby authorizes an agreement between the Kenora Trappers Council and the City of Kenora, respecting nuisance beaver services for the period May 16 to September 15, 2013, inclusive; and further

That the Mayor and Clerk are hereby authorized with the Kenora District Manager of the Ontario Ministry of Natural Resources, authorizing the Kenora Trappers Council to act as an agent under Section 31(2) of the Fish and Wildlife Conservation Act.

### **February 2013 Water and Wastewater Systems Report**

#### **16. Moved by R. McKay, Seconded by R. McMillan & Carried:-**

That Council of the City of Kenora hereby accepts the February 2013 Kenora Water and Wastewater Systems Monthly Summary Report, as prepared by Biman Paudel, Water and Sewer Supervisor, Ryan Peterson, Water Treatment Plant Operator and David Nachuk, Wastewater Treatment Plant Operator.

### **Amend Jack Coker Subdivision Agreement**

#### **17. Moved by L. Roussin, Seconded by R. Lunny & Carried:-**

That the Council of the City of Kenora gives three readings to a by-law to amend the subdivision agreement authorized by By-law No. 131-2012 in order to permit staged provision of hydro-electric/telephone servicing to lots 9-13, inclusive, in Phase 1 of the project and the remaining lots 1-12 to form Phase 2 of the project; and further



That the Municipal Solicitor is to coordinate this process with the owner to pay all costs, including registration.

### **Assume Golf Course Road**

#### **18. Moved by L. Roussin, Seconded by R. Lunny & Carried:-**

That Council of the City of Kenora gives three readings to a by-law to accept and assume Golf Course Road as a municipal road; and further

That the Mayor and Clerk be hereby authorized to execute any and all documents required to complete this transaction; and further

That the Municipal Solicitor co-ordinate this process on behalf of the City.

### **Transfer of Municipal Property to Mineault & Carlson**

#### **19. Moved by L. Roussin, Seconded by R. McMillan & Carried:-**

That the Council of the City of Kenora hereby authorizes the Mayor and Clerk to enter into an agreement of purchase and sale with Kim Roger Carlson and Lynn Diane Carlson and Clint Brent Mineault and Michele Albertine Pelletier at the appraised value or \$1,000, whichever is greater; and further

That the appropriate by-law be passed for this purpose and the Municipal Solicitor co-ordinate the transfer/sale on behalf of the City.

### **Assume Roads on Plan M31**

#### **20. Moved by L. Roussin, Seconded by R. Lunny & Carried:-**

That the Council of the City of Kenora hereby authorizes the assumption of roads identified on Plan M31 as First Avenue South, Power Avenue, Gov't Road, Cameron Street, Second Avenue and Street, and/or described as PINs 42161 241, 242, 244, 245, 249,250 and 269 as highways for public use; and further

That the appropriate bylaw be passed for this purpose and forwarded to the Municipal Solicitor for registration.

### **Transfer Municipal Shore Allowance – Hilly Lake**

#### **21. Moved by L. Roussin, Seconded by R. McMillan & Carried:-**

That the Council of the Corporation of the City of Kenora gives three readings to a by-law to transfer lands described as Part 1 of Plan 23R 12158 to Dwayne German and Donna German, as a consolidation with property described as Lot 6 Plan M-668; and further

That the Mayor and Clerk be hereby authorized to execute any and all documents required to complete this transaction; and further

That the Municipal Solicitor co-ordinates this process on behalf of the City.

## **Approval of By-laws**

### **22. Moved by R. McMillan, Seconded by R. Lunny & Carried:-**

That the following By-laws be now read a First & Second Time and approved in their present form and presented for Third & final Reading:-

- #31-2013 – To confirm proceedings of Council
- #32-2013 – To establish the 2013 tax rates
- #33-2013 – To authorize the 2013 tax ratios and tax rate reductions
- #34-2013 – To authorize capping options
- #35-2013 – To approve new construction and new to class properties optional tools
- #36-2013 – To amend the procedural bylaw to include a summer meeting schedule
- #37-2013 – To authorize a lease extension for the KRC concession
- #38-2013 – To authorize an amendment to the Jack Coker Subdivision agreement
- #39-2013 – To assume Golf Course Road as a municipal road
- #40-2013 – To transfer a portion of Valley Drive to Mineault/Carlson
- #41-2013 – To assume various roads on Plan M31 as municipal roads
- #42-2013 – To transfer shore allowance on Hilly Lake to German

## **Announcements**

Mayor Canfield read out the following Proclamations recognized for the month of May, 2013:

- **Children's Mental Health Week – May 5th to 11th**
- **Lyme Disease Awareness Month**

## **Adjourn to Closed Session**

### **23. Moved by R. McMillan, Seconded by R. Lunny & Carried:-**

That this meeting now adjourns to a Closed Session at 5:45 p.m.; and further

That pursuant to Section 239 of the Municipal Act, 2001, as amended, authorization is hereby given for Committee to move into a Closed Session to discuss items pertaining to the following:-

#### **i) Labour Relations Matter**

### **At 6:10 p.m., Council reconvened to the Open Meeting**

### **24. Moved by R. Lunny, Seconded by C. Drinkwater & Carried:-**

That Council hereby reconvenes to the Open Meeting at 6:10 p.m. with direction to Administration to complete negotiations with CUPE Local 191.

The meeting adjourned at 6:11 p.m.

**The Corporation of the City of Kenora:**

**Confirmed As Written This .....Day**

**Of.....2013**

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**Mayor**

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**City Clerk**